



REALTY, LLC

3825 Bedford Avenue · Suite 102 · Nashville, Tennessee 37215 · (615) 327-4800 · Fax (615) 327-3248  
5200 Maryland Way · Suite 101 · Brentwood, Tennessee 37027 · (615) 263-4800 · Fax (615) 263-4848

## Listing Property Checklist

### House Information:

Style: \_\_\_\_\_  
Year Built: \_\_\_\_\_

### Builder Information:

Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

### Exterior

Finish: \_\_\_\_\_  
Trim: \_\_\_\_\_

### Foundation Information:

Type: \_\_\_\_\_  
Condition: \_\_\_\_\_

### Roof Information:

Type: \_\_\_\_\_  
Age: \_\_\_\_\_  
Condition: \_\_\_\_\_  
Gutters: \_\_\_\_\_  
Attic Vents: \_\_\_\_\_

### HVAC:

Unit #1:  
Brand: \_\_\_\_\_  
Age: \_\_\_\_\_  
Type: \_\_\_\_\_  
Fuel: \_\_\_\_\_

### Unit #2:

Brand: \_\_\_\_\_  
Age: \_\_\_\_\_  
Type: \_\_\_\_\_  
Fuel: \_\_\_\_\_

### Water Heater:

Unit #1:  
Size: \_\_\_\_\_  
Brand: \_\_\_\_\_  
Age: \_\_\_\_\_  
Fuel: \_\_\_\_\_

### Utilities/Conveniences:

Water  
Company: \_\_\_\_\_  
Contact #: \_\_\_\_\_  
  
Electric:  
Company: \_\_\_\_\_  
Contact #: \_\_\_\_\_

### Gas:

Company: \_\_\_\_\_  
Contact #: \_\_\_\_\_

### Trash Disposal:

Company: \_\_\_\_\_  
Contact #: \_\_\_\_\_

### Alarms:

Security Alarm Company:  
\_\_\_\_\_  
Company #: \_\_\_\_\_

### Smoke Detector (if different):

\_\_\_\_\_  
Company #: \_\_\_\_\_

### Termite Contract:

Yes No  
If yes, Name of Company:  
\_\_\_\_\_  
Date of Last Treatment:  
\_\_\_\_\_

### Has radon testing been done?

Yes No  
If yes, Name of testing Company:  
\_\_\_\_\_  
Date of Test: \_\_\_\_\_  
Result: \_\_\_\_\_

### Homeowners Association:

Name: \_\_\_\_\_  
Contact #: \_\_\_\_\_  
Monthly Fee: \$ \_\_\_\_\_  
Fee Includes: \_\_\_\_\_

### Deed Restrictions and By-laws:

\_\_\_\_\_

### Grounds:

Topography: \_\_\_\_\_  
Drainage: \_\_\_\_\_  
Landscaping: \_\_\_\_\_

### Warranties:

Type 1: \_\_\_\_\_  
Is it Transferable? Y N  
Contact #: \_\_\_\_\_  
Type 2: \_\_\_\_\_  
Is it Transferable? Y N  
Contact #: \_\_\_\_\_

### Entry:

Separate: Yes No  
Closets: Yes No

### Kitchen Info & condition:

\_\_\_\_\_  
\_\_\_\_\_

### Walls Info & condition:

\_\_\_\_\_  
\_\_\_\_\_

### Flooring Info & condition:

\_\_\_\_\_  
\_\_\_\_\_

### Window & Door Info & condition:

\_\_\_\_\_  
\_\_\_\_\_

Patio/Deck: \_\_\_\_\_

### Fireplace & Chimney:

Fuel: \_\_\_\_\_  
Condition: \_\_\_\_\_  
\_\_\_\_\_

Trims: \_\_\_\_\_  
\_\_\_\_\_

### Plumbing:

\_\_\_\_\_  
Water Pressure: \_\_\_\_\_  
Condition of: Sinks: \_\_\_\_\_  
\_\_\_\_\_  
Under Sinks: \_\_\_\_\_  
Tubs: \_\_\_\_\_  
Faucets: \_\_\_\_\_  
Tile: \_\_\_\_\_

### Electrical:

Amp Capacity: \_\_\_\_\_  
# of circuits: \_\_\_\_\_  
Type Wire: \_\_\_\_\_  
Breakers: \_\_\_\_\_  
# of Outlets: \_\_\_\_\_  
Ground Faults: \_\_\_\_\_  
Phone Jacks: \_\_\_\_\_

### Insulation: Type & Rating:

\_\_\_\_\_

Extra Storage: Yes  
No